



Bowls KAPITI COAST INC.

Serving the Bowling Clubs of Kapiti & Horowhenua

08 April 2021

To Club Secretaries and Club Executives
To All Club and Centre Members

Dear All

Re:- NOTIFICATION of Request for “Notices of Motion” – Bowls Kapiti Coast Inc

The Centre will hold its Annual General Meeting (AGM) near the end of July 2021 and during that meeting all affiliated Clubs may table motions for consideration as they see fit providing a Notice of Motion has been filed with the Centre by the required date.

Please note the following:-

- Notices of Motion may only be submitted by the Centre Board or affiliated Clubs. No individual, whether a member or not, may submit a motion.
- The Notice of Motion must be signed by both the Club President and Secretary.
- The notices are to be received by the Centre by 10th June 2021.
- The notices will be provided to all Clubs with the AGM agenda by 20th June 2021.

The Centre requires all notices to be in writing and with the wording of the motion that will be presented to the AGM for a vote to be explicitly stated in the notice.

The form of the Notice of Motion should be

- The name of the proposing club
- Under the heading “Motion to be Considered” **the exact wording as it is to be presented to the AGM.**
- Highly recommended is also a commentary to all clubs and delegates regarding the rationale for the motion.
- Preferably some additional data and information detailing the “pros” and “cons” of the motion and supporting provable facts that form the base for the ideas presented.
- The names and signature of the Club President & Secretary.
- The date the Club completed the notice.

If required the Administrator/Centre is willing to help with the wording of any motion to see that it represents the ideas proposed.

Any form of discussion and consultation within clubs and between clubs and with other interested parties is permitted, even encouraged, so that sound and thought out proposals are presented for consideration by all clubs and their delegates at the AGM. Joint notices are possible providing all clubs are listed and all appropriate signatures added.

Successful motions are directions to the Centre on what it must or must not do, or to set parameters to task that the Centre undertakes. Obviously they must be practical and realistic yet they can only be nullified by a further successful motion at a future AGM of SGM.

There are no restrictions on the number of notices that may be submitted by any club although not motion may be counter to the Centre Constitution nor the laws of the nation.

The written Notice of Motion must be received by the end of the day on **Thursday 10th June 2021** and should be sent to the

BKC Administrator at PO Box 427, Levin
or via email to bowlskapiticoast@gmail.com

If there are any queries as to form, content or structure please contact the Administrator directly.

Yours sincerely
for **Bowls Kapiti Coast Inc**

W J Watts

Wayne Watts
Administrator



Bowls Kapiti Coast Inc

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